



CANADIAN SPICE ASSOCIATION

May 10, 2013

Minutes of the Canadian Spice Association (CSA) Board of Directors' Meeting held at The Queen's Landing, Niagara-on-the-Lake.

In attendance:

Holly Buchanan	Buchanan Trading Inc.
Gaspare Colletti	Les Aliments Cell Foods Inc.
Stephane Carret	Continental Ingredients
Brian Petracek	Dandilee Spice Corp.
Linda Iorio	Halford-Lewis Ltd
Ranjani Munasinghe	Kurundu Ltd.
Petr Boucek	Newly Weds Foods Co.
Robert LeGuillou	Sensient Dehydrated Flavors Canada
Stephen Zener	Spice (Canada) Inc.
Nancy Post	G.S. Dunn
Donna Nicholson	Griffith Laboratories Canada
Tiina Henkusens	La Cie McCormick Canada

1. Welcome and Call to Order

Gaspare Colletti welcomed all CSA members present to the Board of Director's May 2013 meeting. He noted that a quorum was present and called the meeting to order, as duly constituted.

2. Review of Minutes of the Directors' Meeting held November 2012 at the Royal Woodbine Golf Club

Gaspare asked members to take a few minutes to review the minutes of the previous Directors' meeting. Holly Buchanan noted that there was an error in Section 4, which had indicated that the vote concerning the CSa as members of the WSO was not passed unanimously. This in fact incorrect, as the President does not get a vote



unless there is a tie. Therefore, this motion was, in fact, passed unanimously. A motion to approve the amended November 2013 meeting minutes was made by Holly Buchanan and seconded by Ranjani Munasinghe. Motion was approved unanimously.

3. Executive Nominations

i. President

Gaspare Colletti nominated **Tiina Henkusens for the role of President** for the coming 2 years. This was seconded by Holly Buchanan. All in favour, motion carried.

ii. Vice –President

Tiina Henkusens nominated **Nancy Post for the role of Vice President** for the coming 2 years. This was seconded by Holly Buchanan. All in favour, motion carried.

iii. Treasurer

Petr Boucek nominated **Linda Iorio as Treasurer** for the coming year. This was seconded by Rob Le Guillou. All in favour, motion carried.

Congratulations to the incoming Executive for 2013/14.

4. Committee Chairperson Appointments

Technical Committee Chair – Donna Nicholson

Website Committee Chair – Nancy Post

Industry Association Chair – Holly Buchanan – Holly has been tasked with approaching the CSFA regarding the possibility of developing closer ties. As well, Holly has volunteered to approach the Indian Spice Industry Associations, in an attempt to better understand their direction and goals.

5. Strategic Planning Meeting

Tiina Henkusens will chair a Strategic planning meeting for the Directors on June 17th. This meeting will set in place the short and long term objectives of the CSA and for its various committees. Donna Nicholson to confirm Griffiths as the meeting location. Tiina to set out the agenda.



★ C A N A D I A N S P I C E A S S O C I A T I O N

6. Nominating Committee

Holly Buchanan noted that the normal process for nominations for Directors needs to be streamlined. She is proposing an updated set of guidelines to be developed and followed.

7. Website Rejuvenation

Wayne Farrell will be responsible for ensuring that new CSA letterhead and logos are developed once the legal review of same is complete.

8. Meeting Adjournment

Gaspare Colletti motioned for the meeting to be adjourned. This was seconded by Steve Zener. Motion carried unanimously.